



**1 SURPRISE AUDITS**

Research shows that internal audits can significantly improve the detection of illegal activity.



**2 SECURE DESTRUCTION METHOD**

Partner with a reputable information destruction partner with secure chain-of-custody processes.

**MORE THAN 80% of BUSINESSES WERE FRAUD VICTIMS IN 2016<sup>1</sup>**



**3 HOTLINES**

A hotline allows employees to share information about suspicious behavior in the workplace.

1. <http://www.kroll.com/en-us/intelligence-center/reports/global-fraud-risk-report>  
2. <https://www.acfe.com/rtn2016/about/executive-summary.aspx>

# SECRET STEPS SMART BUSINESSES TAKE TO PROTECT THEMSELVES FROM FRAUD

Businesses need to be more proactive in preventing fraud by being vigilant about information security and aware of the damaging effects a security breach can have on their business.

**Follow these strategies to keep your business secure.**



**4 DOCUMENT MANAGEMENT POLICY**

Having a protocol for storing and disposing of confidential information is important. All confidential documents must be identified, labeled and securely stored until no longer needed.



**5 DATA MONITORING**

Proactive data monitoring and analysis can significantly reduce the cost of fraud by up to 60%.

**MOST ORGANIZATIONS LOSE 5% of THEIR REVENUES TO FRAUD ANNUALLY<sup>2</sup>**



**6 EMPLOYEE TRAINING**

Fraud training for managers, executives and employees is a very effective way to reduce the risk of a security breach.

**For more information on how Shred-it® can help keep your documents secure and recycled, please visit [shredit.com](http://shredit.com) or call us at 800-697-4733**

