

The Shred-it® Recycling Process

-  1 | Confidential documents are dropped into a secure, locked console.
-  2 | On a scheduled basis, consoles are emptied and all confidential documents are destroyed.
-  3 | A certificate of destruction is issued to each customer.
-  4 | Shredded paper is transported to a paper mill for recycling.
-  5 | Pulp is made as the fibers of the shredded paper are separated.
-  6 | The pulp is put through a screening process that filters out impurities and prepares it for the removal of printing ink.
-  7 | The newly recycled pulp is mixed with fresh pulp to manufacture new paper products.



For every **two full consoles** worth of paper shredded and recycled, the equivalent of **one tree is saved.**

