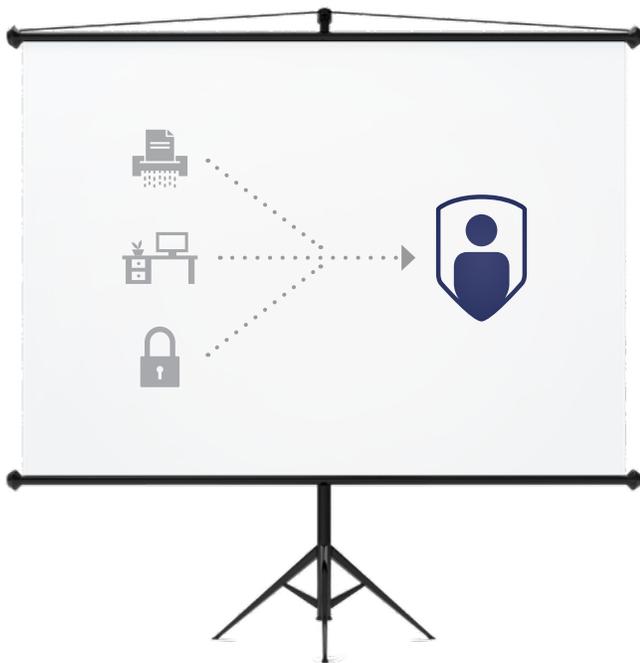


Fostering Security Champions in Your Workplace

Organizations are taking security more seriously than ever before. Companies are beginning to task leaders with helping to foster a total security culture, motivating a team of security champions who are passionate about safeguarding data in the workplace. The following checklist offers some key strategies to energize and mobilize your security champion team.



STRATEGY #1

Develop Educational Materials

Create a presentation that provides detailed information on your organization's security practices and offers useful tips on how to create a total security culture in everyday work that can be presented to staff. Some topics to cover could include your organization's clean desk policy, *Shred-it All* approach and password protocols. In addition, you may want to cover how to recognize suspicious emails and avoid malware and phishing schemes.

[See more strategies](#) >>

FOSTERING SECURITY CHAMPIONS IN YOUR WORKPLACE

STRATEGY #2

Provide Physical Reminders

Develop a mini checklist that your team can keep on their desks as a reference to ensure they consistently operate within a total security culture. To be most effective, the checklist should be limited to around five items. For example:

- Is there any sensitive information left out on your desk?
- Have you shredded all paper you no longer need?
- Before leaving the work area, have you activated your lock screen?
- When was the last time you changed your password?
- If an email seems suspicious, it probably is. Don't open it.

STRATEGY #3

Recognize Successful Employees

Send a bi-weekly recognition email to highlight those individuals in the department who are successfully operating within a total security culture. You may even want to offer incentives to encourage a little friendly competition between team members.

STRATEGY #4

Audit Workspaces

Use sticky notes to discreetly alert those who are not in line with a total security culture. These can include friendly reminders like “don't forget to keep your desk clean” or “remember to turn on your screen saver.” Keep in mind that the reminders should not be punitive but a helpful refresher on proper process.

STRATEGY #5

Keep Security Top of Mind

Host a quarterly security refresher training to ensure that security remains top of mind. It can be helpful in these sessions to give the reasons behind security policies and stats about data breach risks. The more context you provide, the more likely staff are to comply with requirements. Real-world examples and opportunities for practice are also beneficial.

CULTIVATING A TOTAL SECURITY CULTURE TAKES CONTINUOUS WORK

A motivated team of security champions is key to maintaining awareness and enthusiasm. Shred-it® can help you grow your security champion team and sustain a total security culture.

[Learn More](#)



We protect what matters.

 **Shred-it®**